

MAY 2025

RTO 31974

SINGLE UNIT - Information pack
TAEDES412- Design and Develop
Plans For Vocational Training



FORTRESS
LEARNING

Unlocking potential for brighter futures



THE TECHNICAL CONTENT OF THE UNIT

This unit describes the skills and knowledge required to design, develop and document plans for vocational training to be delivered by vocational education and training (VET) teachers and trainers.

It involves identifying the objectives and intended outcomes of the training and the characteristics of the target learners, selecting nationally recognised training products, and developing the plan for training and individual session plans.

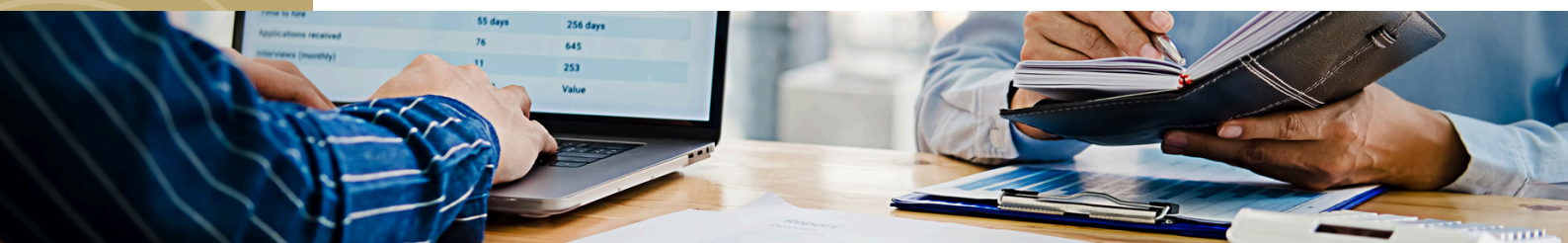
The unit applies to individuals who design training for group learning in face-to-face, online and blended vocational training contexts using nationally recognised products.

1. Plan Vocational Training:

- Identify and collaborate with required stakeholders.
- Identify objectives and intended outcomes of the training, intended mode of delivery, and suitable learning environment.
- Identify target learners and their characteristics, including foundation skills and learning needs within the scope of your job role.
- Access specialist support where required according to organisational procedures.

2. Design a Plan For Vocational Training:

- Access and interpret nationally recognised training products and identify training and assessment requirements.
- Analyse a unit of competency or skill set, and identify learning components to scaffold.
- Determine a training sequence for the delivery of skills and knowledge to support learner progression.
- Determine learning activities to support and engage learners in each component.
- Identify and evaluate the suitability of existing learning resources.
- Estimate the duration of training required for each learning component tailored to learner group characteristics.
- Document overall plan and structure according to legislative and regulatory requirements, organisational procedures and sustainability considerations.



THE TECHNICAL CONTENT OF THE UNIT

3. Develop session plans for vocational training:

- Develop session plans that include a range of facilitation techniques to engage learners.
- Review session plans and ensure that required skill and knowledge requirements have been addressed.
- Document session plans according to organisational policies and procedures.



PRACTICAL REQUIREMENTS

For Workbased pathways and as part of the evidence being demonstrated for RPL assessment pathways you will require access to:

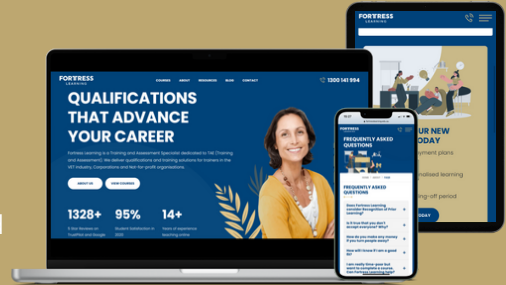
- An observer who holds the Certificate IV in Training and Assessment and has the industry knowledge to act as a Third Party Supervisor to complete the Third Reports
- Personnel to discuss and confirm session plans requirements
- Access to nationally recognised training products including training and assessment strategies
- Organisational procedures and templates for designing and developing plans for vocational training based on nationally recognised products and described in the performance evidence

WHY CHOOSE FORTRESS

1. 24/7 Access To Our Learner Portal

Organised, sequenced and with added video and PDF guides to make understanding the assessments SO much easier, and faster to complete!

This online system makes submitting your assessments and receiving feedback, nice and straight forward.



2. The Support You Need

Reach out during business hours at 1300 141 994 for help with tech issues, course queries, or trainer assistance. The learner portal also offers an intuitive help function for pinpointed trainer support. Stay on track with monthly reminders and personalised support strategies, including extensions or trainer-led guidance if needed.



3. Fast Assessment Marking Times

Our trainers are highly qualified, located here in Australia, have multiple qualifications and have come from various industries.

With a maximum turnaround time of 4 business days for all of your assessments, the speed of completing your qualification is mostly up to you. Bonus!



4. Experts At All Things Training & Assessment

We've been training, supporting, and mentoring our industry's next generation of trainers, assessors and VET leaders since 2009. We know our industry inside out because we do this and ONLY this! We have a hard earned reputation for producing high-quality trainers, assessors and leaders.



LET'S DISCUSS YOUR TRAINING & CAREER NEEDS

Not sure which option is best for you? Need help enrolling?

Our amazing Course Advisors are here to help! Give us a call or send us an email—we're always happy to assist.



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