

MAY 2025

RTO 31974

SINGLE UNIT – Information pack
TAEASS413 – Participate In
Assessment Validation



FORTRESS
LEARNING

Unlocking potential for brighter futures



THE TECHNICAL CONTENT OF THE UNITS

TAEASS413 – Participate In Assessment Validation

This unit describes the skills and knowledge required to participate in the validation of assessment tools, practices and judgements, including in:

- Pre-assessment validation of assessment tools before they are first used with candidates and post-assessment validation of the tools after having been used to assess candidates
- Post-assessment validation of practices and judgements.

The unit applies to vocational education and training (VET) trainers and assessors with relevant industry experience to participate in validation activities according to organisational policies and procedures.

Validation activities encompass the quality review of the assessment tools, practices and judgements. Participants in the validation do not lead the validation process.

1. Prepare for Validation Activities:

- Confirm the purpose, context and scope of planned assessment validation.
- Confirm the role and responsibilities of self and others in the validation activities.
- Access and review required assessment system policies and procedures and legislative and regulatory requirements relevant to own job role.
- Confirm receipt of documents to be used in the validation process, reporting procedures, and records.
- Review units of competency to identify evidence requirements.
- Access and review samples of evidence collected and assessment judgements made.

2. Participate in Assessment Validation:

- Actively participate in validation sessions and activities using agreed communication methods and modes.
- Apply principles of assessment and rules of evidence to assessment tools.
- Discuss validation outcomes and recommendations to support improvements in the quality of assessment processes and judgements.
- Report on validation outcomes and recommendations for improvement.

THE TECHNICAL CONTENT OF THE UNITS

3. Contribute to Validation Outcomes:

- Discuss, agree and record recommendations to improve assessment practice according to organisational procedures.
- Seek feedback from other participants on own participation in assessment validation activities.
- Analyse feedback and own practice and identify opportunities for improvements.



PRACTICAL REQUIREMENTS

For Workbased and Coursework pathways and as part of the evidence being demonstrated for RPL assessment pathways you will require access to:

- An experienced VET teacher, trainer and assessor to lead validation activities and sign off on Third Party Reports/Observer checklists as applicable
- Other assessors to participate in validation activities
- Assessment system
- Assessment tools for pre-validation
- Assessment tools for post-validation and samples of completed learner work and results
- Assessment records, including evidence collected and assessment judgements.

IMPORTANT:

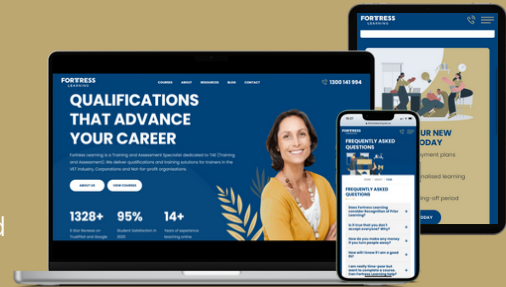
It is highly encouraged that participants choose the coursework pathway for this unit and attend Fortress Learnings validation workshops held fortnightly.

WHY CHOOSE FORTRESS

1. 24/7 Access To Our Learner Portal

Organised, sequenced and with added video and PDF guides to make understanding the assessments SO much easier, and faster to complete!

This online system makes submitting your assessments and receiving feedback, nice and straight forward.



2. The Support You Need

Reach out during business hours at 1300 141 994 for help with tech issues, course queries, or trainer assistance. The learner portal also offers an intuitive help function for pinpointed trainer support. Stay on track with monthly reminders and personalised support strategies, including extensions or trainer-led guidance if needed.



3. Fast Assessment Marking Times

Our trainers are highly qualified, located here in Australia, have multiple qualifications and have come from various industries.

With a maximum turnaround time of 4 business days for all of your assessments, the speed of completing your qualification is mostly up to you. Bonus!



4. Experts At All Things Training & Assessment

We've been training, supporting, and mentoring our industry's next generation of trainers, assessors and VET leaders since 2009. We know our industry inside out because we do this and ONLY this! We have a hard earned reputation for producing high-quality trainers, assessors and leaders.



LET'S DISCUSS YOUR TRAINING & CAREER NEEDS

Not sure which option is best for you? Need help enrolling?

Our amazing Course Advisors are here to help! Give us a call or send us an email—we're always happy to assist.



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