

DECEMBER 2024

RTO 31974

Information pack

TAESS00019 – Assessor Skill Set



FORTRESS
LEARNING

Unlocking potential for brighter futures



TAESS00019 ASSESSOR SKILLSET

This skill set provides the skills and knowledge to work as a qualified assessor without supervision. This is also an alternative path to the full TAE40122 Certificate IV in Training and Assessing (you can credit transfer these units in) or for a qualified secondary teacher to work as a VET course teacher within a secondary school.

With this skill set, you can gain a Statement of Attainment and can either start working in an RTO as an assessor only, or for teachers, as a VET course teacher. Add additional skill sets later to obtain the full TAE40122 Certificate IV TAE qualification if you want/need to.



COURSE REQUIREMENTS

You need 3 people to volunteer to act as "candidates" in order to complete the practical assessment for this skill set. Everything else we provide.

The Assessments:

Most assessments are easily completed on your own; however, we provide a Validation Workshop to complete the practical assessments for the "TAEASS413 - Participate In Assessment Validation" unit as this is very difficult to do on your own.

You only need to have completed all of the learning and preparation modules in your learner portal before you can attend the workshop.

Then you just need to complete the knowledge questions and submit the evidence and documentation once you have completed the workshop complete this unit.

Once you have passed all of your assessments, you'll receive your Statement Of Attainment for this skill set.



THE UNITS OF COMPETENCY

TAEDES411 – Use Nationally Recognised Training Products To Meet Vocational Training Needs

This unit describes the skills and knowledge required to analyse and use nationally recognised training products to meet vocational learners' skill and knowledge development needs.

The unit applies to entry-level VET teachers, trainers and assessors who use a range of products that are nationally recognised or aligned with other recognised frameworks in addressing learners' training needs.

TAEASS412 – Assess Competence

This unit describes the skills and knowledge required to plan, prepare for and conduct the competency-based assessment of candidates using nationally recognised training products and validated assessment tools. It involves planning and preparing for the assessment based on the accessed training and assessment strategy and delivery plan.

The unit also involves customising the assessment process; preparing candidates to be assessed; and then implementing assessment processes, including recognition of prior learning. Implementing assessment requires gathering quality evidence, making assessment judgements, and recording and reviewing the assessment process.

The unit applies to entry-level vocational education and training (VET) assessors who assess candidates against nationally recognised training products.

TAEASS413 – Participate In Assessment Validation

This unit describes the skills and knowledge required to participate in the validation of assessment tools, practices and judgements, including in:

Pre-assessment validation of assessment tools before they are first used with candidates and post-assessment validation of the tools after having been used to assess candidates

Post-assessment validation of practices and judgements.

The unit applies to vocational education and training (VET) trainers and assessors with relevant industry experience to participate in validation activities according to organisational policies and procedures.

Validation activities encompass the quality review of the assessment tools, practices and judgements. Participants in the validation do not lead the validation process.



SUPPORTING YOU TO COMPLETION

SUPPORT

At Fortress Learning, we believe that support is the cornerstone of success. That's why we're committed to providing you with all the guidance and assistance you need throughout your learning journey. From dedicated Course Advisors to expert trainers and an intuitive online learner portal, we've got your back every step of the way. Here are just some of the ways we help with your learning journey.

Student support: Call our support team in the office on 1300 141 994 any time within business hours for assistance with your learner portal, any tech issues or any course inquiries and they will direct you to the right place to look or put you in touch with a trainer.

Facebook Support Group: Join our Facebook Support group to ask fellow students for any guidance, you never know the connections and life long friendships you might make!

Optional Additional 1/1 trainer tutoring sessions : Get 1/1 - 30 minute Google or Zoom meetings with a trainer to assist you if you get really stuck! (fees apply).

Student Support - Targeted Support and Progress check- ins: - we care about your success and pride ourselves on our great completion rates. We check in regularly (at least once a month) with monthly texts and little reminders when you are not progressing as you should be and we invite you to chat with one of our team to set up support strategies that may work for you if your circumstances change (this ranges from extensions, deferral of course time to targeted trainer led support - we personalise this depending what your needs are!

GRADUATION


At Fortress Learning, graduation isn't just a milestone - it's a celebration of you. You're not just a number to us; you're an important part of our story, and we're proud to have been part of yours.



WHAT OUR GRADUATES SAY ABOUT US


Fortress is the best for Online TAE

High Quality Learning

 **Truspidot 4.8** ★★★★★
Based on 1,623 reviews

I was very well supported by Fortress

Very positive experience

 **Rating 5.0** ★★★★★
Based on 357 reviews

Fortress Learning is a great Training Company.

The GOAT of RTO's

FREQUENTLY ASKED QUESTIONS

Who Is This For?

This program is designed for any person who wants to become an assessor, but who currently doesn't work in an RTO as an assessor and doesn't have any experience working as an assessor in the VET (Vocational Education and Training) industry. It's also for secondary school teachers wanting to be able to teach VET courses in school.



How Long Does It Take?

Most people usually take about 4 – 6 months to complete it around working full-time and juggling families and other life-related things. The more time you allow for your studies, the faster you can complete it, it's really up to you if you want to finish faster than 6 months.



Are There Flexible Payment Options?

Payment plan options are available for fortnightly direct debits from credit cards or bank accounts (on request). Details of those options are outlined on the relevant course page once you click "enrol", or your Course Advisor can help you work out what's best for you.



How Long Do You Take to Answer My Calls or Emails?

All emails are responded to within 8 business hours by our support team.

If we miss your call, just leave a message and we'll call you back within 4 business hours.



Can I Get This Done Faster If I Have The Time?

Yes! You can go as fast as you want. Our promise to you is that we'll get ALL your assessments marked within 4 business days. Many others take 20 – 30 BUSINESS days to mark EACH assessment (plus resubmissions if you don't get it right the first time). Our processes won't slow you down, so how fast you graduate is really up to you!



What If I Change My Mind?

All students have a 30-day cooling-off period. If you have any issues (at any time) that's making your learning journey difficult, our support team is there to help you resolve them. All you need to do is reach out, which we encourage you to do. There isn't much they can't fix or sort out to keep you moving forward.



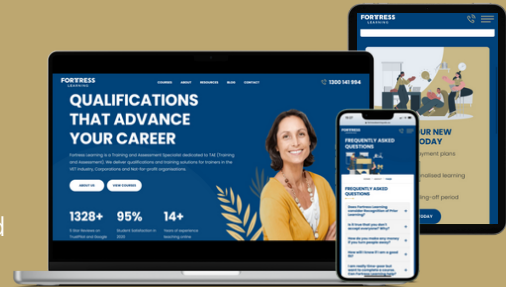
"There are no shortcuts to any place worth going." - Beverly Sills

WHY CHOOSE FORTRESS

1. 24/7 Access To Our Learner Portal

Organised, sequenced and with added video and PDF guides to make understanding the assessments SO much easier, and faster to complete!

This online system makes submitting your assessments and receiving feedback, nice and straight forward.



2. The Support You Need

Reach out during business hours at 1300 141 994 for help with tech issues, course queries, or trainer assistance. The learner portal also offers an intuitive help function for pinpointed trainer support. Stay on track with monthly reminders and personalised support strategies, including extensions or trainer-led guidance if needed.



3. Fast Assessment Marking Times

Our trainers are highly qualified, located here in Australia, have multiple qualifications and have come from various industries.

With a maximum turnaround time of 4 business days for all of your assessments, the speed of completing your qualification is mostly up to you. Bonus!



4. Experts At All Things Training & Assessment

We've been training, supporting, and mentoring our industry's next generation of trainers, assessors and VET leaders since 2009. We know our industry inside out because we do this and ONLY this! We have a hard earned reputation for producing high-quality trainers, assessors and leaders.



LET'S DISCUSS YOUR TRAINING & CAREER NEEDS

Not sure which option is best for you? Need help enrolling?

Our amazing Course Advisors are here to help!

Give us a call or send us an email—we're always happy to assist.



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