

Information pack

TAE40122 – Certificate IV in Training & Assessment

Empowering you to teach, inspire, and lead the next generation of skilled professionals.



FORTRESS
LEARNING

Unlocking potential for brighter futures

WHY CHOOSE THE TAE40122 CERTIFICATE IV IN TRAINING AND ASSESSMENT

This Nationally Accredited Qualification is your gateway to becoming a qualified trainer or assessor. Whether you want to teach at a TAFE, RTO, or within a corporate training environment, this qualification opens doors to career advancement.

WHO IS THIS FOR?

The TAE40122 – Certificate IV in Training and Assessment is designed for professionals who want to share their skills and experience with others. Whether you're a tradesperson, health professional, corporate leader, or from any other industry, this course helps you turn your hard-earned knowledge into a teaching career. With your real-world insights, you'll inspire and shape the next generation of skilled workers in your field.

WHAT YOU'LL GAIN:

- Skills to facilitate learning in diverse environments.
- Certification to teach and assess accredited courses.
- Confidence to inspire and guide learners toward success
- You'll learn the requirements of the VET industry.

COURSE DURATION:

Self-directed, with completion in as little as 6-12 months.

CAREER OPPORTUNITIES

Qualified trainers and assessors are sought after across various sectors. There is currently a shortage in TAFE teachers across Australia and you can often earn over \$100k per annum by teaching your trade.

Here are just some of the career opportunities when completing the TAE40122 – Certificate IV in Training and Assessing.

- Teach and assess in a TAFE or Registered Training Organisation (RTO).
- Take on roles as a corporate or enterprise trainer.
- Carry out workplace evaluations and skill assessments.
- Guide and support staff through coaching and mentoring.



If you know your craft and want to teach others, the TAE40122 is your next step!

COURSE STRUCTURE

Our Standard entry-level program includes 12 units thoughtfully selected to streamline your learning journey and get you on the ground training and assessing. This approach ensures you won't encounter repetitive assessments or content and allows for the integration of units, providing a more holistic assessment approach. Additionally, you may be eligible for recognition of prior learning (RPL), allowing your existing skills to be certified. Contact us to learn more about how we can help you achieve your qualifications efficiently!



Your Units

CORE UNITS

- **TAEASS412** Assess competence
- **TAEASS413** Participate in assessment validation
- **TAEDEL411** Facilitate vocational training
- **TAEDES411** Use nationally recognised training products to meet vocational training needs
- **TAEDES412** Design and develop plans for vocational training
- **TAEPPD401** Work effectively in the VET sector

ELECTIVE UNITS

Group A

- **TAEDEL311** Provide work skill instruction
- **TAEDEL412** Facilitate workplace-based learning
- **TAEDEL414** Mentor in the workplace

Group C

- **BSBAUD412** Work within compliance frameworks
- **BSBHRM413** Support the learning and development of teams and individuals
- **BSBTWK401** Build and maintain business relationships

OVERCOMING THE CHALLENGES OF THE TAE40122

We know that the TAE40122 – Certificate IV in Training and Assessment is no walk in the park. Many people find it challenging, and some even give up before crossing the finish line. It can be frustrating when this qualification feels like the only thing standing between you and your dream career.

At Fortress Learning, we've worked hard to remove those roadblocks. Our goal is to set you up for success by providing unparalleled support and practical tools to help you complete the course confidently.

HERE'S WHAT MAKES OUR DELIVERY OF THE TAE40122 STAND OUT:

- **Dedicated Support:** From a team who genuinely care, you'll have the help you need every step of the way.
- **Flexible with Quick Marking Times:** Learn at your own pace without compromising work or family commitments. Our promise to you is that we'll get ALL your assessments marked within 4-8 business days.
- **Engaging Learning Resources:** Our videos, case studies, and practical tools make even the toughest parts easier to understand and apply.
- **A Focus On Our Students Completing:** We don't just enrol students; we help them finish. We check in regularly to ensure you stay on track.

With Fortress Learning, you'll gain more than just a qualification—you'll gain confidence and a clear path to your new career.

WILL I LEARN THE BEST WAYS TO DELIVER TRAINING?

While studying the Cert IV gives you the foundation to become a good trainer, we want to set you up to graduate with even more confidence, knowledge and skills by giving you additional training and professional development from the start.

We offer all students who enrol in the TAE40122 exclusive access to The Master Trainer Series by Brain Friendly Training all FREE of charge. This is how you can stand out above the rest when you go for that new job!

EXCLUSIVE BONUS INCLUDED:

The Master Trainer Series

This bonus 96 video training will take you from good to GREAT:

- ✓ Learn how to become a trainer who is highly engaging
- ✓ Transform your training delivery to be even more effective
- ✓ Become an in-demand trainer and assessor because of your higher level of skill and knowledge



THE LEARNING JOURNEY

ONCE YOU ENROL:

You will receive a welcome email from your trainer to book an initial orientation meeting. This meeting will walk you through how to get started and allow for development of a personal learning plan so we can ensure your journey is unique and specific to your needs.

DURING YOUR ENROLMENT:

We recommend setting aside around 10 hours a week to study but to help you know how much you need to get done each month, you have "Stay On Track" videos in your portal and we prompt you to watch them via email. They outline only the content you need to do that month to be able to finish within your 12-month enrolment easily.

LEARNING RESOURCES:

You will have 24/7 access to our learner portal. This has your entire course set out in a logical and sequential order, including an introductory video showing you how to navigate around it. As you complete each content item, it gets marked as complete so you always know where you're up to.

We have bite-size tutorial videos that delve into the more confusing theoretical content and breaks it down into easy to understand language

We also provide a interactive full-day workshop for the TAEASS413 – Participate in assessment validation (Core unit)

ASSESSMENTS:

Your assessments are uploaded in the portal where our assessors can see them, mark them and provide any constructive feedback where it hasn't hit the mark and how you can get there in a second attempt.

Assessments are marked within 4 business days

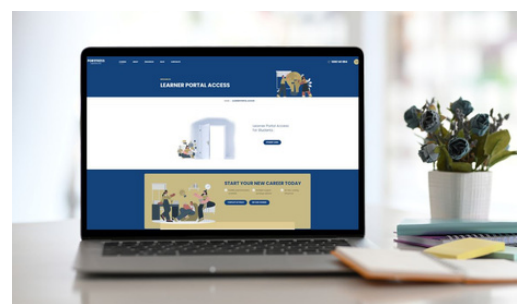
For simulated and workbased assessments you can blend your training (just like a traineeship) and work with your own workplace from some of the assessments and complete our simulated assessments when the workplace can't provide the resources needed. This lets you take control of the learning and assessment and will be discussed and documented in your welcome call with your trainer.



ASK ABOUT OUR FREE DEMO OF OUR LEARNER PORTAL

WANT TO SEE WHAT ONLINE LEARNING REALLY LOOKS LIKE?

- ✓ Discover how easy and intuitive learning can be with our online learner portal! Contact our Course Advisor today to book a demo and see how it works firsthand.
- ✓ Contact 1300 141 994 to book your FREE demo.



SUPPORTING YOU TO COMPLETION

SUPPORT

At Fortress Learning, we believe that support is the cornerstone of success. That's why we're committed to providing you with all the guidance and assistance you need throughout your learning journey. From dedicated Course Advisors to expert trainers and an intuitive online learner portal, we've got your back every step of the way. Here are just some of the ways we help with your learning journey.

Student Support: Call our support team in the office on 1300 141 994 any time within business hours for assistance with your learner portal, any tech issues or any course inquiries and they will direct you to the right place to look or put you in touch with a trainer.

Facebook Support Group: Join our Facebook Support group to ask fellow students for any guidance, you never know the connections and life long friendships you might make!

Optional Additional 1/1 trainer tutoring sessions : Get 1/1 - 30 minute Google or Zoom meetings with a trainer to assist you if you get really stuck! (fees apply).

Student Support - Targeted Support and Progress check- ins: - we care about your success and pride ourselves on our great completion rates. We check in regularly (at least once a month) with monthly texts and little reminders when you are not progressing as you should be and we invite you to chat with one of our team to set up support strategies that may work for you if your circumstances change (this ranges from extensions, deferral of course time to targeted trainer led support - we personalise this depending what your needs are!

GRADUATION

At Fortress Learning, graduation isn't just a milestone - it's a celebration of you. You're not just a number to us; you're an important part of our story, and we're proud to have been part of yours.

Plus, you'll gain access to our exclusive Fortress Graduates Facebook group, where you can connect with a community of like-minded achievers.



WHAT OUR GRADUATES ARE SAYING ABOUT US

I would recommend Fortress for anyone contemplating any new studies.

Fortress is the best for Online TAE

High Quality Learning

I was very well supported by Fortress

Very positive experience

Fortress Learning is a great Training Company.

The GOAT of RTO's



Truspidot 4.8 ★★★★★

Based on 1,623 reviews



Rating 5.0 ★★★★★

Based on 357 reviews

WHY FREE AND CHEAP COURSES ARE NOT ALWAYS THE BEST

TAFE offers training and assessment courses with government subsidies for free, and we're often asked why someone would choose to pay for a course when they can get it for free.

While cost is certainly a factor for some, especially during the cost of living crisis, there are some compelling reasons to consider enrolling with a private provider.

Private providers typically offer greater flexibility and more personalised support. TAFE classes can be quite large, in fact some of our students have told us they had zoom classes with over 100 students, which means that students who need extra help or just have questions may be left behind.

This can greatly affect how a student progresses through the course. Imagine you are stuck and can't find anyone to help you move forward. It's a sad fact that is reflected in completion rates.

TAFE's completion rates, can be as low as 40%, compared to our 80% plus completion rates.

Investing in your career is about more than just money; it's also about your time and your mental well-being. So when you consider enrolling into a training and assessment course, think about what is most important to you and make a choice that is right for you.



**NO DELAYS. NO HASSLES.
JUST RESULTS**



**WE MAKE THE HARD
STUFF SIMPLE**



**WE KEEP YOU ON TRACK
AT EVERY STEP**

WHAT OUR GRADUATES ARE SAYING ABOUT US

"I was really excited as they put a lot of emphasis on the students actually completing the course. I really appreciated that I was not a number and that I was an actual student that they cared about". – HELEN POPE



OTHER FREQUENTLY ASKED QUESTIONS

What Do I Need To Provide For My Practical Assessments?

If you currently work in an RTO, you can use a large amount of resources from your workplace if they will allow you access (ask us about the list of what you'll need in your enrolment interview), if you don't work in an RTO, we will provide everything you need, however, the following will need to be provided by you regardless of which option you need to use:

- A minimum of 4 people to be learners for a face-to-face, in-person, group based training
- An additional person (can't be one of the 4 above) to be a learner who requires 1-on-1 mentoring, doing a workplace-based training

The people you choose may be family, friends and/or colleagues. You just need to record the training session and be able to upload the recording to us via your Learner Portal (you have unlimited tech support if you need help doing this part).

Note: If using family/ friends, they must be 16+ years old to be considered one of your learners.



Can I Get This Done Faster If I Have The Time?

Yes! You can go as fast as you want. Our promise to you is that we'll get ALL your assessments marked within 4-8 business days. Many others take 20-30 BUSINESS days to mark EACH assessment (plus resubmissions if you don't get it right the first time). Our processes won't slow you down, so how fast you graduate is really up to you!

Are There Flexible Payment Options?

Payment plan options are available for fortnightly direct debits from credit cards or bank accounts (on request). Details of those options are on the relevant course page once you click "enrol", or your Course Advisor can help you work out what's best for you.



What If I Change My Mind?

All students have a 30-day cooling-off period. If you have any issues (at any time) that's making your learning journey difficult, our support team is there to help you resolve them. All you need to do is reach out, which we encourage you to do. There isn't much they can't fix or sort out to keep you moving forward.

"There are no shortcuts to any place worth going." - Beverly Sills

LET'S DISCUSS YOUR TRAINING & CAREER NEEDS

Not sure which option is best for you? Need help enrolling?

Our amazing Course Advisors are here to help!

Give us a call or send us an email—we're always happy to assist.



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